

# Dubai Company Formation - Documents Checklist

Documents typically needed to register a company in Dubai (mainland or free zone).

**How Emirae.Pro helps:** Need help preparing these documents? Describe your setup once and compare up to 5 verified UAE consultants - free, no obligation: <https://emirae.pro/submit-request/>

## Each shareholder, director & manager

- Passport copy - 6+ months validity  
*from: Each individual*
- Passport-size photo (white background)  
*from: Each individual*
- UAE visa / entry stamp copy  
*If applicable - from: Each individual*
- Emirates ID  
*If resident - from: Each individual*
- Proof of address  
*Often requested - from: Each individual*
- CV / professional background  
*Some activities - from: Each individual*

## Company set-up documents

- Three proposed trade names (in order of preference)  
*from: You*
- Selected business activity/activities  
*from: You*
- Memorandum & Articles of Association (MoA/AoA)  
*from: Formation agent / notary*
- Registration / initial-approval application form  
*from: Authority*
- No Objection Certificate (NOC) from current sponsor  
*If UAE resident on another visa - from: Employer*

## Office & address

- Ejari / tenancy contract  
*Mainland - from: Landlord*
- Flexi-desk / office agreement  
*Free zone - from: Free zone*

## Approvals & payment

- External / government approvals for regulated activities  
*Activity-specific - from: Relevant authority*
- Name reservation + initial approval  
*from: Authority*
- Payment of registration & licence fees  
*from: You*

Tip: mainland (DET) and each free zone differ on forms, share capital and office rules. Corporate shareholders usually need attested documents.

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